

**REPORT FOR: OVERVIEW AND
SCRUTINY COMMITTEE**

Date of Meeting:	18 December 2012
Subject:	Report of the Performance and Finance Scrutiny Sub-Committee Chair
Responsible Officer:	Alex Dewsnap, Divisional Director, Strategic Commissioning
Scrutiny Lead Member area:	All areas
Exempt:	No
Enclosures:	Appendix A – Watch List Appendix B - Minutes of the Sub-Committee meeting held on 6 November 2012

Section 1 – Summary and Recommendations

Recommendations:

That the report of the Performance and Finance Sub-Committee Chair be noted.

Section 2 – Report

Introductory paragraph

This report provides a summary of issues to be taken forward by the Performance and Finance Scrutiny Sub-Committee following the meeting held on 6 November 2012. The minutes of the meeting are attached.

Issues identified for further follow-up

Item 7: Chair's report

- Report of Chair's Briefing on 4th September. The following issues had been discussed:
 - Internal Audit Review of Application of Contract Procedure Rules
 - Corporate Scorecard Q1 2012/13 and update on indicators identified for further monitoring - copy of 'Watch List' attached for Quarter 1. (The Quarter 2 Watch List will be considered by the sub-committee on 29 January 2013.)
 - Annual Corporate Scorecard 2011/12
 - SAP briefing – subsequently arranged for 1st November
- IT issues – migration to Outlook: A briefing had been held on 15 October, attended by the chair of P&F and the vice-chairman of O&S (Cllr Paul Osborn). The Portfolio Holder (Cllr Graham Henson) and Portfolio Holder's Assistant (Cllr Bill Phillips) were in attendance. A full report will be provided to the sub-committee at a future date.

Item 8: Corporate Equalities Objectives

- The sub-committee received a report on the development of Equalities policies in response to changes in legislation and best practice over recent years to show how the Council has responded and the progress made on the underlying issues. The report also reported the next steps in embedding equalities thinking and practice.
- The sub-committee noted the progress made against the Single Equalities Scheme (SES) action plan and the Corporate Equality Objectives and agree to receive annual reports on progress against the Corporate Equality Objectives for quality assurance and to provide Member challenge to improve performance further in mainstreaming equalities across the Council.
- The chairs of the Directorate Equalities Sub Group will be invited to the sub-committee meeting where the annual Equalities report will be considered.

Agenda planning for the next meetings of the sub committee

Scrutiny Members are requested to notify the Scrutiny Officer if there are matters that they would like the chair and vice-chairman to investigate or to consider adding to the agenda.

29 January 2013

Items are:

- P&F chair's report
- Revenue and capital monitoring
- Contracts and procurement savings - year-end report
- Draft annual report
- Report on progress - council's use of performance information
- Household planning application performance - update

4 March 2013 (Special meeting at Wealdstone Youth Centre)

Items are:

- Engaging Young People review – report on progress
- Progress on Academies - performance outcomes

23 April 2013

Items are:

- P&F chair's report
- Revenue and capital monitoring
- Private Rented Sector review – report on progress
- Debt Recovery review – report on progress and impact of new processes to reflect the government's Welfare Reform changes
- IT issues – migration to Outlook (to be confirmed)

Other matters

The next chair's briefing has yet to be scheduled.

Financial Implications

There are none specific to this report.

Performance Issues

There are none specific to this report.

Environmental Impact

There are none specific to this report.

Risk Management Implications

There are none specific to this report.

Corporate Priorities

The work of the sub-committee addresses all of the Council's corporate priorities.

Section 3 - Statutory Officer Clearance

Not required for this report.

Section 4 - Contact Details and Background Papers

Contact: Guy Fiegehen, Scrutiny Officer, 020 8420 5389,
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Background Papers:

None